

UNIVERSITY OF RICHMOND®

The University of Richmond is in the process of updating information on our pricing agreements with local hotels for the next calendar year. We would appreciate your taking the time to fill out this form. Once this form is completed, please return to kconnell@richmond.edu. Please submit the form no later than December 16, 2023, 5:00 p.m.

The rates and information you provide will be valid for the calendar year January 1 through December 22, 2024. This information will be used to create a hotel listing for University of Richmond visitors, and will be available on our website at <https://www.richmond.edu/visit/accommodations.html>. (Please check the box below if you only wish to be listed but DO NOT wish to have your pricing to be publicly displayed.)

Do not display our prices to the public. Yes No

Hotel Name

Franchise

Trading as / dba

Federal ID number

Street Address

City, State, Zip

Contact Name

Phone

Who do we contact for **LOCAL** Reservations?

Contact Name

Phone

E-mail Address

On-Line Reservations URL

Hotel's General Website

What are your prices?

University's Special Rate

Single

Double

Triple

Local
Calls

Hotel Tax

Public's Standard Rate

Single

Double

Triple

Local
Calls

Hotel Tax

Breakfast Included? Continental Full None

Pool Indoor Outdoor None

Kitchenette Additional Cost

Refrigerator Additional Cost

University Shuttle Additional Cost each way

Airport Shuttle Additional Cost each way

Exercise Facility Additional Cost

Newspaper in each room? Additional Cost

Hotel Guest Self -Parking Additional Cost

Coffee/Tea maker in each room? Additional Cost

Free Wi-Fi? Additional Cost

Restaurant in Hotel? Hours of Operation

Pets accepted? Additional Costs

Limitations

Will you guarantee last room availability rate?

Yes	No
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Will you extend University pricing to parents and students?

Yes	No
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Exceptions

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AAA Diamond Rating

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Mobil Star Rating

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Other Amenities

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