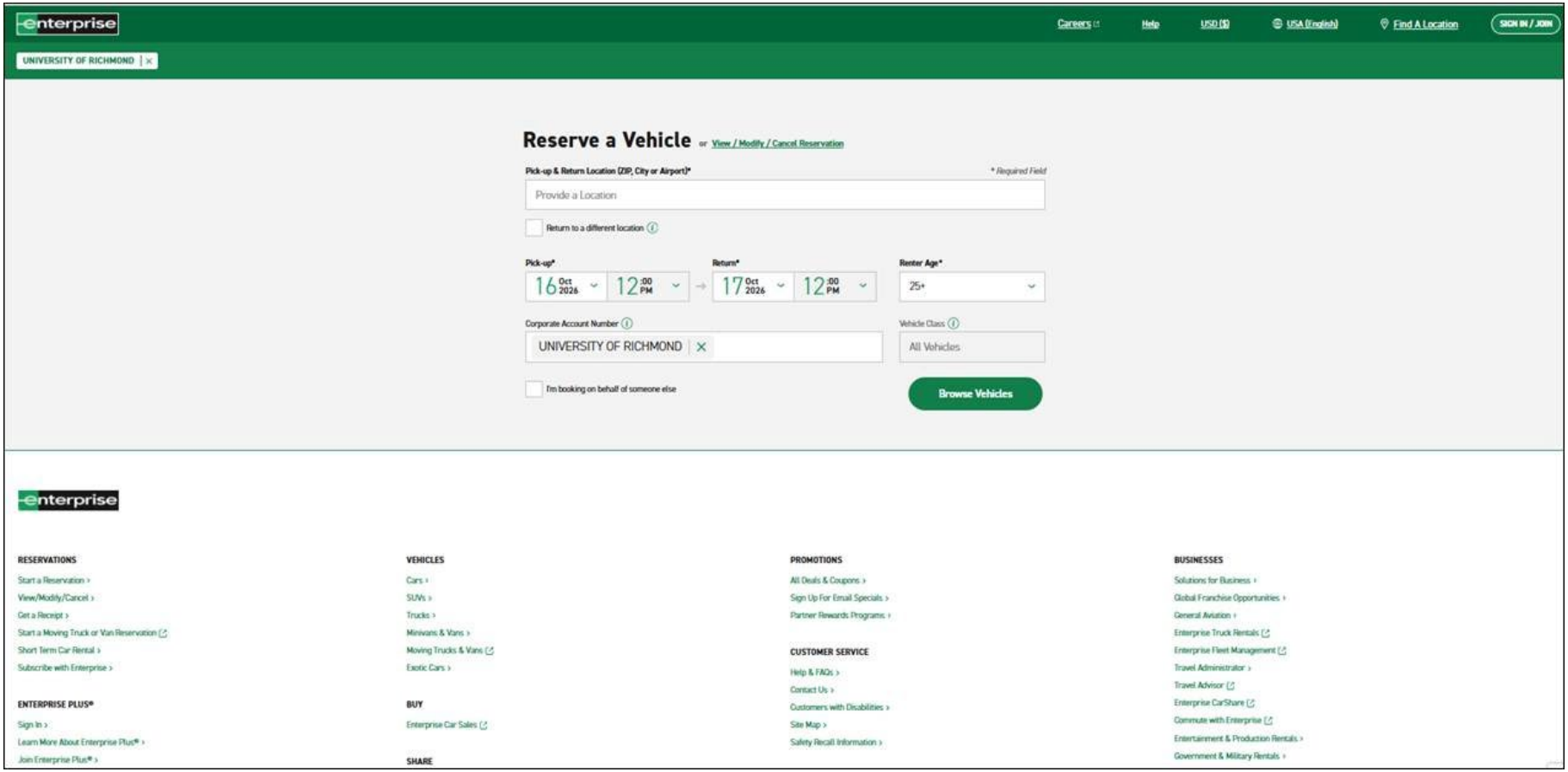
**Instructions for renting an Enterprise vehicle for personal use, using the University of Richmond discount**

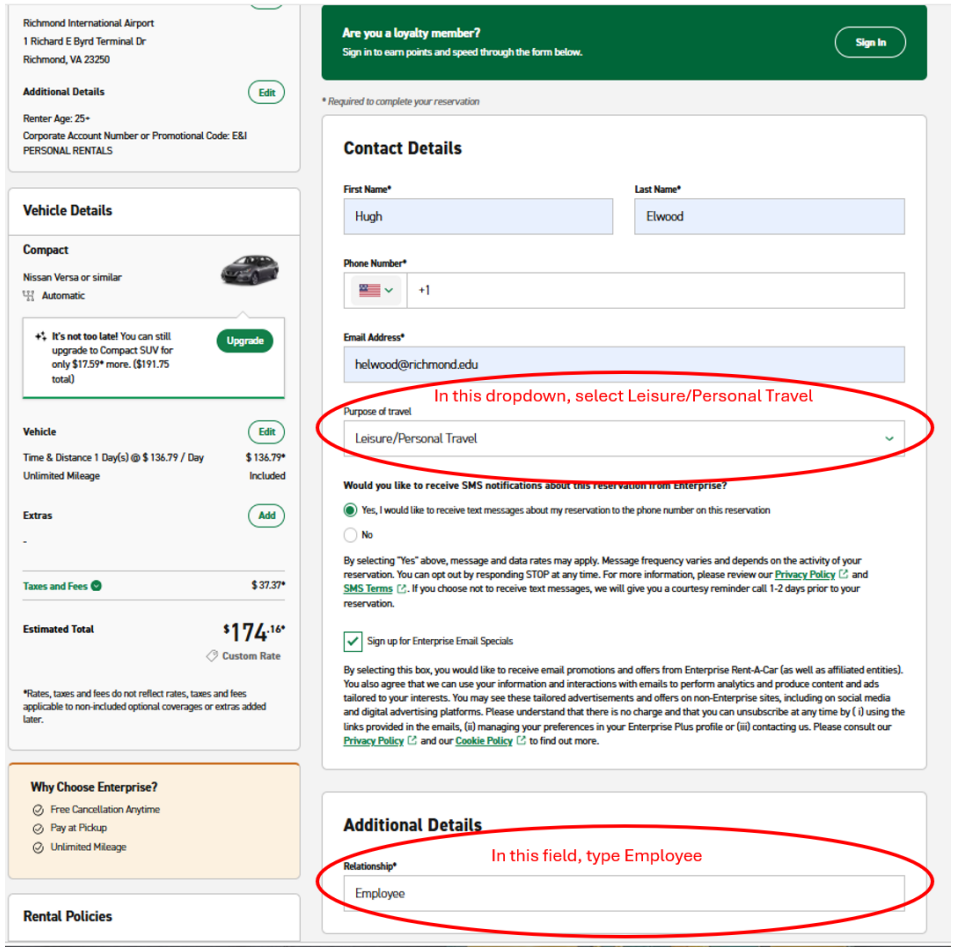
**To make an online reservation for an Enterprise vehicle for personal use, go to https://www.enterprise.com/en/reserve.html#book**

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**That should bring you to a page that looks like the one below…**



From that page, select all of your rental car dates and preferences. At the end of the reservation pages, you will come to a page that looks like the one below. In the Purpose of Travel dropdown box, select Leisure/Personal Travel. And in the Additional Details section in the Relationship field, type Employee. Complete the reservation for confirmation.




For walk-up reservations at an Enterprise site, provide the rental agent with the university's code: XZ78990