



University Bursar  
 Toll Free (866) 241-8893  
 Local (804) 289-8147  
<http://controller.richmond.edu/tuition>

**STATEMENT/ORIGINAL INVOICE FOR CURRENT CHARGES**

Student Name: **John Doe**

<b>Account Number</b>	12345678	<b>Date</b>	1/05/2011	<b>Due Date</b>	1/27/2011
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**Account Summary**

<b>Previous Balance</b>	25,260.00	<b>Charges</b>	38.00	<b>Pending Credits</b>	-3,200.00	<b>Authorized Aid</b>	-10,255.00	<b>Payments</b>	12,000.00	<b>= Account Balance</b>	98.00
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**Amount Due** 128.00

**Past Due**  
30.00

**Monthly Account Activity**

Item Date	Description	Charges	Pending	Authorized Aid	Payments	Note
01/05/2011	Artist Book Course Fee	25.00				
01/05/2011	Library Fines	3.00				
01/05/2011	20489Fee (Drop/Add)	10.00				
01/05/2011	Federal Pell Grant		-2,000.00			1
01/05/2011	Federal Subsidized Loan				-12,000.00	2
01/05/2011	TuitionPay-Amount Remaining		-1,200.00			3
01/05/2011	Football Scholarship			-10,255.00		5

**Note 1:**  
 This financial aid is a temporary credit on your student account pending receipt of missing information. If the missing information is not received, this credit will be removed from your account. You will be responsible for any balances should this credit not be applied. Contact the Financial Aid Office at 804-289-8438 or [finaid@richmond.edu](mailto:finaid@richmond.edu) to determine what is missing.

**Note 2:**  
 Federal regulations require that we notify you each time a federal loan disburses to your account. The loan amount and disbursement date are indicated on this bill. If you no longer want this loan, you have the right to cancel it.

**Note 3:**  
 This amount may be subject to change or cancellation based upon payment by the sponsor/payor of this TuitionPay payment plan.

**Note 5:**  
 Authorized aid will post to your account as an actual PAYMENT close to the beginning of each enrollment period or, in the case of outside scholarships, when the funds are received from the scholarship organization.

✂  
 Detach and Return with Payment

**University of Richmond**  
 Return this voucher with your payment

Detach and Return with Payment



00000123456780000000000000

Account Number	Statement Date	Due Date	Amount Due
12345678	1/05/2011	1/27/2011	128.00

Amount Paid

John Doe  
 28 Westhampton Way  
 Richmond, VA 23173

**To Mail Payment:**  
 University of Richmond  
 Box R  
 University of Richmond, VA 23173